

How to Deposit a Check or Money Order to Your NY 529 *Direct Plan* Account

If you have an NY 529 *Direct Plan* account, you can make a deposit by sending a check or money order in the mail. To do so, complete the following steps:

To Deposit a Check:

- 1 Write a check payable to “New York’s 529 College Savings Program Direct Plan.” Make sure to include your account number in the memo field of the check.
- 2 Download and fill out the “Additional Purchase Form” from <https://www.nysaves.org/home/forms.html>. If you do not have access to a printer, you can also write the information requested on a separate piece of paper and mail this together with your check.
- 3 Mail your check along with your completed Additional Purchase Form to:

New York’s 529 College Savings Program *Direct Plan*
P.O Box 55440
Boston, MA 02205-8323

Checks may be written for any amount. If your check is received via mail in good order prior to 4:00pm ET on a business day, it will be reflected in your account the next day. If it is recieved after 4:00pm ET on a business day, it will be reflected in your account the following day.

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To Deposit a Money Order:

- 1** Purchase a money order worth up to \$100 anywhere they are sold. Note that most merchants charge a fee for each money order. In the recipient section, write “New York’s 529 College Savings Program Direct Plan” and your account number.
- 2** Download and fill out the “Additional Purchase Form” from <https://www.nysaves.org/home/forms.html>. If you do not have access to a printer, you can also write the information requested on a separate piece of paper and mail this together with your money order.
- 3** Mail your money order along with your completed Additional Purchase Form to:

New York’s 529 College Savings Program *Direct Plan*
P.O Box 55440
Boston, MA 02205-8323
- 4** Make sure to keep your money order receipt. If your money order is lost in the mail, neither NYC Kids RISE nor New York’s 529 College Savings Program will be responsible. You will need to follow the instructions on your receipt in order to obtain a refund.

The maximum amount for a single money order deposit is \$100. If you deposit more than \$5,000 in money orders in a single calendar year, your account may be flagged for suspicious activity under the Patriot Act. For more information, contact New York’s 529 College Savings Program at 877-697-2837.

If your money order is received via mail in good order prior to 4:00pm ET, it will be reflected in your account the next day. If it is received after 4:00pm ET on a business day, it will be reflected in your account the following day.

The NYC Kids RISE Save for College Program is a scholarship and savings program administered by NYC Kids RISE, Inc., a nonprofit, in partnership with the NYC Department of Education and the City of New York. NYC Kids RISE is neither affiliated with, nor an authorized distributor of, New York’s 529 College Savings Program and does not solicit investments or provide investment advice. The City of New York and the NYC Department of Education offer no endorsement or recommendation about, and do not control, own or are affiliated with the program manager for New York’s 529 College Savings Program and any particular college savings or other investment vehicle, including ones which families may learn about through the Save for College Program.